



# OWNER'S MANUAL

## **Member Service Mission Statement**

- ❖ The YMCA has affirmed its commitment to members by promising to devote energy & time to ensure an enjoyable experience.
- ❖ Members are the most important people @ the Daviess County Family YMCA.
- ❖ Members are the purpose of our work and the key to our success.

### **Daviess County Family YMCA**

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Washington, IN 47501-2062

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Website: [www.dcymca.org](http://www.dcymca.org)

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*We build strong kids, strong families,  
strong communities.*

# WELCOME TO DAVIESS COUNTY FAMILY YMCA

## **Our Mission:**

The mission of the Daviess County Family YMCA is to put Christian principles into practice through programs that build a healthy Spirit, Mind & Body for all.

## **Why We Are Different:**

We are committed to the personal development of each participant regardless of race, religion, sex, ability or economic status. Our YMCA staff teaches, models & implements the four character traits of Caring, Honesty, Respect and Responsibility in all of our programs.

## **You Have a Voice!**

Comments and suggestions are always welcome. Please pick up a comment card at the service desk in the lobby.

## **Be a Part of Your YMCA!**

Members are encouraged to volunteer in a variety of ways for our programs or special events. Applications may be picked up @ the service desk in the lobby.

Our members are the top priority @ the Daviess County Family YMCA. We are glad you have taken a positive step toward living a healthier, happier life. Our dedicated staff members are here to assist you and your family with your wellness needs.

## **Take Advantage of Our Many Fitness Opportunities!**

Check out our seasonal brochure for a complete listing of classes available. All new members must attend a fitness orientation before using equipment in the Wellness Center. The orientation will allow you to safely set reasonable fitness goals. Appointments can be made at the service desk.

Gift certificates are available for membership, classes & programs.

## GENERAL MEMBERSHIP INFORMATION

### **Membership Cards:**

Please bring your membership card with you when you come to the YMCA. By asking for your card, we are protecting the value of your membership. Cards are non-transferable. The replacement cost for a lost card is \$3.00.

### **Enjoy the Following Programs:**

Aquatics / Active Older Adult Programs / Aerobics & Fitness / Bouldering & Climbing Classes / Youth Sports / Adult Sports / After-School Child Care / Summer & Holiday Day Camps / Day-Care (Pre-school) / Dance / Group Exercise / Cycling Classes / Silver Sneakers.

Members have the opportunity to try a class one time @ no charge.

### **YMCA Member Benefits:**

- ❖ Unlimited use of free weights, strength machines & cardiovascular machines in the Wellness Center.
- ❖ Unlimited use of regulation-size pool during open swim hours.
- ❖ Lap swim.
- ❖ Unlimited use of the gymnasium during open gym hours.
- ❖ Babysitting services.
- ❖ Various classes & programs @ discounted rates.
- ❖ Special events & volunteer opportunities.
- ❖ Daily locker use (you must provide your own lock).
- ❖ AWAY (Always Welcome At YMCA) Program.
- ❖ Use of outdoor playground (pre-school) and balcony room.

# GENERAL MEMBERSHIP INFORMATION

## Membership / Program Assistance Policy:

The Daviess County Family YMCA is committed to the highest quality of service and to making that service available to all people regardless of their economic circumstances. Qualification is based on a financial sliding scale. No qualified person will be turned away from a YMCA program or membership because of inability to pay. Financial Assistance applications are available @ the front desk.

## Courtesy/Guest Passes:

Free one-day passes are available @ the service desk if you would like to bring a guest. Members are limited to four guests yearly (passes are to be used for four different guests).

Local residents may visit the Daviess County Family YMCA once, conditional upon showing proper identification, willingness to tour the facility & attend orientation. The YMCA does not offer temporary memberships (with the exception of summer membership for returning college students).

## Babysitting/Child Watch:

A babysitter will be provided @ the YMCA mornings Monday thru Friday from 8 a.m. to 11 a.m. & evenings Tuesday and Thursday from 6 p.m. to 8 p.m. Currently, children 6 mos - 6 yrs are supervised. The cost is \$1/hr for each child. This program is designed to accommodate families while they are using the YMCA facility.

## Refund Policy:

The YMCA's goal is to satisfy its members. Due to the indirect and overhead cost of operating services and programs, the YMCA has a NO REFUND POLICY.

## Policy for Termination of Membership:

Members on the bank draft plan who wish to terminate their membership must sign a cancellation form in person @ the YMCA. Bank drafts must be cancelled with a 30-day notice. Membership cards must be turned in.

## Smoking Policy:

Smoking is not permitted in the YMCA or on other YMCA property.

## YOUR YMCA FACILITY

### Code Adam:

When a child @ the YMCA is unaccounted for, a code Adam will be issued and no one will be allowed to leave the building until the child is located or the code Adam is cancelled.

### Hours of Operation:

Please call the YMCA for specific hours of operation. The YMCA will be closed during the following holidays: Noon on New Year's Eve / New Year's Day / Easter / Memorial Day / Fourth of July / Labor Day/ Thanksgiving / Noon on Christmas Day / Christmas Day.

### Youth Participation:

Children under the age of 8 must be accompanied by an adult (age 18 or older). A student must be at least 13 years old and attend an orientation to be in the Wellness Center.

### Inclement Weather Policy:

When Washington Community Schools cancel classes for the day, programs scheduled before noon will also be cancelled. All YMCA programs after noon will be re-evaluated. An announcement will be made on the local radio stations WWBL 106.5 and WAMW 107.9 as to their status. If school is delayed, classes will be held as scheduled. The YMCA facility will be open, if feasible, on a modified schedule.

### Lost & Found:

YMCA staff will place lost & found items in a designated area. Items will be labeled & dated. All unclaimed items will be delivered to local charities @ the end of each month.

### Away Program:

The AWAY (Always Welcome at YMCAs) logo on your membership card entitles you to visit participating YMCAs in other cities when you are traveling. Find any YMCA in the U.S. Call (800) 333-9622 or visit the National YMCA website @ ymcausa.net.

# YOUR YMCA FACILITY

**Discipline Policy:**

The YMCA's goal is to ensure that all members have a safe environment in which to enjoy programs & services. Inappropriate behavior is not acceptable & may result in disciplinary action such as suspension or loss of membership.

**Facility Use Guidelines:**

All members & guests must sign in each day and give their location for emergency purposes. Membership cards must be left @ the service desk upon entrance to the facility.

Locker rooms are available for use by YMCA members. Daily use lockers have no charge, but the locks must be removed when the member leaves. Members may also choose to pay annual locker rental @ service desk. YMCA staff requests that members leave valuables @ home, as the YMCA is not responsible for lost or stolen articles.

Members may check out equipment @ the service desk. Snacks & drinks must be kept in the lobby area or balcony room. Shirts & shoes must be worn @ all times in the lobby area, gym and Wellness Center.

**Swimming Pool:**

Proper swimming suits are required. NO cut-offs are permitted. Please refer to the pool schedule for lap swim, open swim & lesson/program times. Children under the age of 8 must be directly supervised by an adult (age 18 and older) in the water, unless the child is registered and participating in a YMCA program.

**YMCA Sexual Abuse Policy (summary):**

The official policy of the Daviess County Family YMCA prohibits inappropriate sexual behavior @ its facilities. Members in violation will be terminated immediately. Guests in violation will not be allowed back @ the facility. Witnesses of inappropriate behavior should report the activity immediately to YMCA staff. As per Indiana law, reports of suspected child abuse will be reported to the appropriate state agency.

By registering for programs @ our YMCA, members understand their names will be cross-referenced with the Indiana Sex & Violent Offender Registry, and that participation in programs WILL NOT be considered if their names appear on the Registry.

## CATEGORIES & RATES

**Membership Categories:**

- ❖ Family = two married people residing together with their children who are under age 18 or full-time college students up to age 23.
- ❖ Adult = ages 22-59.
- ❖ Single Parent = unmarried parent and children under age 18 or full-time college students up to age 23.
- ❖ Couple = married people (can include children under age 5).
- ❖ Youth/Student = ages 5-18.
- ❖ Senior Adult = age 60 and older.
- ❖ Senior Couple = Married people - one must be at least age 60.
- ❖ Young Adult = ages 19- 21.
- ❖ College Student = enrolled in college (summer membership).

**Daviess County Family YMCA Membership Rates:**

PLAN (A 30 day notice is required to cancel bank drafts)	*JOINING FEE (for YMCA capital expenditures & continued development)	MONTHLY DUES (for daily operation of membership services)
Family	\$50.00	\$36.00
Couple	\$50.00	\$32.00
Single Parent	\$50.00	\$29.00
Adult	\$50.00	\$26.00
Senior Couple	\$25.00	\$31.00
Senior Adult	\$25.00	\$21.00
Young Adult	\$25.00	\$17.00
Youth/Student	\$25.00	\$11.00
College Student	Summer 3 month Membership	\$58.00

Methods of payment include annual payment (cash, check, or credit card) or Bank draft (checking or savings account will be automatically debited on the 15<sup>th</sup> of each month). \*Anyone whose membership has lapsed over 60 days must pay the Joining Fee upon re-registration.